



NAVIGATING THROUGH NAVIS WORKS

1. The program which you will be using is called *NavisWorks Freedom Viewer*, this program allows the viewer to navigate through the entire project with ease. You can not modify the integrity of the original drawing through this program so there is no worry of corrupting the contract drawings.
2. Simply go to Pacific CAD Design, Inc.'s website and click the download folder. Then proceed to the NavisWorks Freedom viewer file and click setup.exe file to your desktop.
3. Double click the green freedom viewer icon on your desktop. Once the program is opened click file on tool bar and click open. The program will ask to look in.... browse to desktop or where ever you placed our NavisWorks file from Pacific CAD Design. (We recommend creating a new folder on your desktop containing all navis files named....*"Project name" and then the "date"*, as you receive them). This way your navis files will have a current date on them so you won't be looking at older versions of the project.

WORKING THE PROGRAM

1. Once the program is open and you have selected your file, you should see a 3-Dimensional picture of the entire project. Ensure the screen has been maximized to utilize your entire screen.
2. You will notice that your cursor will be a small pair of feet... (Meaning to walk through project or directional control). By clicking and holding the left mouse button and pushing and pulling the mouse up and down this will allow you go forward and aft. Clicking and holding the left mouse button and pushing and pulling to the left and the right this will allow you to turn.
3. To move up and down click and hold the center scroll button. To move down click and hold the scroll and pull back. To go up click and hold the center scroll button and push forward.
4. To move the picture as if it was your "head" use the scroll button to look down and up.

5. At the top of the tool bar you will see a folder with an eye, this icon will bring you back to top plan view.
6. If you look to the right of this icon you will see a down arrow. This is where we keep all of the RFI's or viewpoints that are of interest i.e. RFI 1 , RFI-2, etc. click the RFI of interest and you will see all the views that pertain to the RFI.
7. There are other icons on the upper tool bar that all do different navigation tools to either zoom into, around, fly, etc. so play with them and see what feels comfortable to you.

If for any reason you are having difficulty please don't hesitate to call our office

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Pacific CAD Design, Inc. has taken the design coordination to next level and we want to share our knowledge and experience with all of our clients. By utilizing the technology available to us our goal at hand is to make the construction process more efficient to all parties involved

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Pacific CAD Design, Inc.